

## LENGTH-OF-SERVICE MEMENTOS DISTRIBUTION

\*(TO BEGIN JANUARY 2008)

YEARS	PIN	CERT.	ADDITIONAL MEMENTO	PRESENTATION
5 YEARS	BRONZE	YES	NO	PRESENTED BY TEAM LEAD OR GROUP LEVEL
10 YEARS	PEWTER	YES	NO	PRESENTED BY TEAM LEAD OR GROUP LEVEL
15 YEARS	GOLD	YES	NO	PRESENTED BY DEPARTMENT, PROJECT, OR OFFICE LEAD
20 YEARS	RUBY (RED) STONE	YES	NO	PRESENTED BY DEPARTMENT, PROJECT, OR OFFICE LEAD
25 YEARS	SAPPHIRE (BLUE) STONE	YES	NO	PRESENTED BY DEPARTMENT, PROJECT, OR OFFICE LEAD
30 YEARS	EMERALD (GREEN) STONE	YES	NO	PRESENTED BY DIRECTORATE/STAFF OFFICE LEAD
35 YEARS	AMETHYST (PURPLE) STONE	YES	<u>PLAQUE</u>	PRESENTED BY DIRECTORATE/STAFF OFFICE LEAD
40 YEARS	DIAMOND (WHITE) STONE	YES (FRAMED)	<u>CRYSTAL PAPERWEIGHT</u>	PRESENTED BY CENTER DIRECTOR OR DESIGNATED REPRESENTATIVE
45 YEARS	DIAMOND (WHITE) STONE	YES (FRAMED)	<u>PEN SET</u>	PRESENTED BY CENTER DIRECTOR OR DESIGNATED REPRESENTATIVE
50 YEARS	DIAMOND (WHITE) STONE	YES (FRAMED)	<u>ROUND PLAQUE WITH GOLD/SILVER SEAL</u>	PRESENTED BY CENTER DIRECTOR OR DESIGNATED REPRESENTATIVE
55 YEARS	DIAMOND (WHITE) STONE	YES (FRAMED)	<u>JACKET</u>	PRESENTED BY CENTER DIRECTOR OR DESIGNATED REPRESENTATIVE
60 YEARS	DIAMOND (WHITE) STONE	YES (FRAMED)	<u>LETTER FROM PRESIDENT AND GIFT OPTION</u>	PRESENTED BY CENTER DIRECTOR OR DESIGNATED REPRESENTATIVE
NOTE: CENTER DIRECTOR PRESENTS ALL SERVICE AWARDS TO HIS DIRECT REPORTS, REGARDLESS OF YEARS OF SERVICE				